

Middle St. Croix Watershed Management Organization
Washington Conservation District
August 9th, 2012

Present: David Beaudet, Oak Park Heights; Susan St. Ores, Bayport; Ron Fredkove, Baytown Township; Randy Nelson, Afton; Brian Zeller, Lakeland; Daniel Kylo, West Lakeland Township; Cindie Reiter, Lake St. Croix Beach; and Amy Carolan, Administrator.

Call to Order

The meeting was called to order at 7:01 p.m.

Approval of Minutes

A motion to approve the June 14th, 2012 minutes was made by Mr. Nelson, seconded by Mr. Fredkove. The motion was carried.

Treasurer's Report

Mr. Kylo presented the treasurer's report for the months of June and July. He reported that the remaining checking account balance was \$248,023.90. Administrator Carolan reported that the ending balance in the RBC savings account was \$84,026.17. The ending 4M balance is \$31,979.42. There are eleven invoices to be approved: All Weather Services in the amount of \$1,485.00; City of Stillwater in the amount of \$26,150.40; Shari Larkin in the amount of \$180.00; St. Croix Valley Landscaping in the amount of \$5,094.50; \$Stantec Consulting Services in the amount of \$1,105.00; Washington Conservation District in the amounts of \$1,386.00, \$2,687.55, \$5,286.69, \$147.75, \$114.45, and \$4,499.00. There are two bills to be approved: St. Croix River Association in the amount of \$2,183.31; and Lake St. Croix Beach in the amount of \$1,105.00. All 2nd quarter payments have been received.

Mr. Fredkove, seconded by Mr. Nelson, moved to approve the treasurer's report and pay the bills presented. The motion carried.

Public Comments

No comments.

BWSR Clean Water Fund Discussion – DiaSorin Project – At the last meeting, we discussed the funding we received from BWSR to do stormwater runoff improvements to the DiaSorin and Valley Ridge Mall parking lots. The Board had recommended that we put that project out to bid and get several quotes. Administrator Carolan did inform DiaSorin and Tom Clark (All Weather Services) of the request for bids. All Weather Services requested the opportunity to address the Board.

Project Overview by Rusty Schmidt – The two parking lots go to a pond and then into Lily Lake. A series of raingardens and stormwater improvements are included in the project. The project will result in a volume control of 11.86 acre/feet of water, and almost 10.5 pounds of phosphorus stopped on site between the two properties, and 4,100 pounds of total suspended solids. The total cost is between \$244,000 and \$259,000, with \$194,000 coming from BWSR. Between \$50,000-60,000 would come from DiaSorin and

Valley Ridge Mall. MSCWMO is the Fiscal Agent for the grant. A tour was then taken of the project site. It is the request of Rusty Schmidt that the project not be required to go out for bid. Mr. Beaudet made a motion that our attorney draft an agreement that states DiaSorin will be doing the bidding for the project, but that MSCWMO will provide the specifications as to the scope of the project, and that DiaSorin will make up any difference outside of the grant funding due to the project not going out for bid. Ms. St. Ores seconded the motion. Motion carried.

Discussion with Tom Clark, All Weather Services – All Weather Services has already put approximately 100 hours into the project.

St. Croix Crossing Project Memorandum to MnDOT

There has been one recent development in the project, and that is that the two deep pipes that weren't are now going to be replaced. Based on the last meeting, Administrator Carolan requested that MnDOT inspect the pipes, and if they were failing that they be replaced. The RFP will include that. Mr. Beaudet made a motion to include item #5 in the comments: "MnDot to work with the City of Oak Park Heights to eliminate storm sewer pipe under the fly ash in the future years by connecting to the system so that the system pipe can be replaced." Ms. Reiter seconded the motion. Motion carried.

Lakeland Beach Restoration Project Update

Administrator Carolan submitted the third round of comments to the Army Corp of Engineers regarding the restoration of the Lakeland swimming beach. After our last round of comments, Fish and Wildlife had requested a figure that showed where gravel and debris would be deposited in the St. Croix River if there were a flood and the project failed. The Project Engineer has come up with a graphic of where he thinks it would deposit, which has been submitted. If this meets the requirements, a permit should be issued relatively quickly.

Stillwater Lakes Aquatic Plant Management Meetings

As you recall, we are working with Wenck to prepare aquatic plant management plans for Lily and McKusick Lakes as part of our plan update. Wenck has finished their surveys and will present their findings for Lily Lake at a meeting on August 15th at 7:00pm, and for McKusick Lake on August 16th at 6:00pm. Both meetings will be at the Stillwater Council Chambers.

2011 Additional Water Monitoring Costs

When our 2012 water monitoring contract was signed, there was discussion about being additional costs for 2011 monitoring. Erik Anderson, from Washington Conservation District, was informed at that time that he was to bill MSCWMO for the additional. The estimate at that time was \$1,314. The actual expense was higher than that, but \$1,314 is being requested. Mr. Beaudet made a motion to approve paying the \$1,314 additional. Ms. Reiter seconded the motion. Mr. Kylo then asked why the costs went over. The WCD hadn't adjusted their rates to incorporate the full-time staff person versus an intern, which increased the report writing costs. Mr. Fredkove amended the motion to approve payment of \$1,000. Ms. St. Ores seconded the amended motion. Motion carried.

MSCWMO 2013 Annual Budget

The 2013 draft budget is up 12.654% over 2012, for a total of \$115,470. The big changes are for water monitoring costs (\$5,220 increase – mostly due to lab fees), and potentially for engineering services with Pete Young resigning from the WCD. The general BMP cost-share item was decreased by \$3,000, and the BMP TA & Admin was increased by \$4,000. After discussion of various line item amounts, a motion was made by Ms. Reiter to make the overall draft budget amount \$109,000, which is a 1.5% increase. Mr. Nelson seconded the motion. Motion carried.

2013 Water Monitoring Costs

The total monitoring costs for 2013 was presented. The amount is \$17,219.

Watershed Engineer Discussion

Pete Young from the Washington Conservation District has resigned his position. The WCD has posted for a new Engineer and hope to have someone in that position by the end of September. In the meantime, Administrator Carolan does not have an Engineer to review plans, etc. Administrator Carolan is requesting approval to contract with an engineering firm in the interim. She will put out an RFP and work with staff to select a qualified engineering firm. Mr Beaudet made a motion to approve contracting with the qualified engineering firm recommended by staff. Mr Fredkove seconded the motion. Motion carried.

2013 EMWREP Contract

A copy of the 2013-2015 EMWREP contract was included in the packet. The cost for those years will be \$5,500 a year for education services. Mr. Fredkove made a motion to approve the contract. Mr. Beaudet seconded the motion. Motion carried.

FY2013 – BWSR Clean Water Fund Applications due September 14th

A copy of the Clean Water Fund RFP was included in the packet. There is \$22,900,000 available for FY2013. If any Board members have any ideas for projects, please inform Administrator Carolan within the next couple weeks. Applications are due September 14th.

Cost Share Projects

New Project Applications

Jason Gonnion and Pete Hamilton – These two neighbors would like to install raingardens to capture runoff before it goes into the street. The project captures .5 lb of phosphorus per year and 21,000 sf of drainage. The total project cost is \$2,448.75. It scored a 39 out of 50. Administrator Carolan recommends allocating the \$800 remaining in cost-share funds to this project. Mr. Zeller made a motion to approve the \$800 allocation. Mr. Nelson seconded. Motion carried.

2009-2011 Inspections Report

The WCD had a free intern this summer from Minnesota Conservation Corps and he completed the inspections of all the residential projects from 2009-2011.

Administrator Carolan has a written report if any Board members are interested. Only two projects out of 30 had any issues, which are being addressed.

Plan Reviews/Submittals

None.

Administrators Report

Administrator Carolan provided a written report.

Other Agenda Items

None.

Adjourn

Mr. Fredkove moved to adjourn the meeting at 8:28PM, seconded by Ms. Reiter. Motion carried.